



BOARD MEETING AGENDA

MARCH 20, 2023

8:00 PM - Middle School Auditorium

1. Opening Meeting: Call to Order - President John Wardle

- National Anthem - Middle School Chorus, Directed by Mrs. Lori Shover
- Pledge to the Flag - President Wardle

2. Student/Staff Recognition and Board Reports

3. Reading of Correspondence

4. Recognition of Visitors - We remind all visitors to please sign-in on the clipboard for tonight's meeting.

5. Public Comment Period - Mrs. Minnich, has anyone provided a card to request Public Comment this evening?

6. Approval of Minutes

Motion to approve the [Buildings and Property Committee](#), [Committee of the Whole](#), and [Board Meeting Minutes](#) for March 6, 2023 as presented?

7. Financial Reports

7.a. Payment of Bills

General Fund	\$	6,176,958.57
Special Revenue Fund	\$	1,542.62
Capital Project Reserve Fund	\$	17,290.00
Cafeteria Fund	\$	147,192.24
Student Activities	\$	<u>7,493.44</u>
Total	\$	6,350,476.87

Motion to approve the Payment of Bills as presented?

7.b. Treasurer's Fund Report

General Fund	\$	23,163,151.42
Special Revenue Fund	\$	73,102.67
Capital Project Reserve Fund	\$	8,528,025.31
Cafeteria Fund	\$	965,651.69
Student Activities	\$	<u>298,889.02</u>
Total	\$	33,028,820.11

Motion to approve the Treasurer's Fund Report and Budget Transfers as presented?

7.c. YTD General Fund Report and YTD Taxes

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted?

8. Old Business - Do we have any old business?

9. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine all New Business Personnel Items listed under #9 into one motion.

9.a. Recommended Approval of Leave Requests

- Allison Baer, Mount Rock Administrative Assistant, is requesting a day of leave without pay on March 6, 2023.
- Molly Kordes, Mount Rock Teacher, is requesting a full day of leave without pay on March 13, 2023 and a half day on March 22, 2023.
- Genelle Walden, High School Teacher, is requesting a half day of leave without pay on March 31, 2023.
- Jessica Winesickle, Home and School Visitor, is requesting a half day of leave without pay on March 13, 2023.

The administration recommends the Board of School Directors approve the leave requests as presented.

9.b. Recommended Approval of Adjusted Contract Term

It is recommended the Board amend the Superintendent Employment Contract of Dr. Nicholas Guarente to reflect a five year term with an adjusted start date of March 27, 2023. All other terms of the Contract previously approved on February 21, 2023 will remain the same.

The administration recommends the Board of School Directors approve the adjusted start date and five year term as presented.

9.c. Recommended Approval of Resignations

Mrs. Jeanne Temple, Interim Superintendent, received the following extra-duty resignation:

- Dianne Doll has presented a letter of resignation from the position of Nursing Department Head effective June 30, 2023.

Ms. Cheri Frank, Director of Custodial Services, received the following resignation:

- Ray Lebo has presented a letter of resignation from the position of Logistics Specialist effective June 1, 2023.

The administration recommends the Board of School Directors approve the resignations as presented.

9.d. Recommended Approval of Athletic Staff

Mr. Scott Penner, Director of Athletics and Student Activities, recommends the following:

- Matthew Bixler to serve as a volunteer Coach for the Softball Program.
- Seth Ryan to serve as a volunteer for the Girls Soccer Program.

The administration recommends the Board of School Directors approve the volunteers as presented.

10. New Business - Actions Items

10.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the current contract between the Big Spring Educational Association, the Act 93 Agreement, and the Big Spring School District.

Matthew Kump	\$1,650.00
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The administration recommends the Board of School Directors authorize reimbursement for graduate credits as presented.

10.b. Recommended Approval of the Proposed 2023-2024 School Calendar

The administration drafted a proposed [School District Calendar](#) for the 2023-2024 school year and copies of the proposed calendar were provided to the Board of School Directors at the March 6, 2023 Board meeting as an information item.

The administration recommends the Board of School Directors approve the proposed 2023-2024 school calendar as presented.

10.c. Case C

The parent of Case C of the 2022-2023 school year waived the right to a formal student discipline hearing before the Board of School Directors. The student will be excluded for 25 days pending completion of the Student Assistance Program which may reduce the 25 day exclusion by 15 days to a 10 day exclusion. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

The administration recommends the Board of School Directors exclude the student in Case C of the 2022-2023 school year as presented.

10.d. Recommended Approval of Utilization Requests

- Carly Zinn, on behalf of Big Spring High School We Lift, is requesting use of the High School Turf Field on April 2, 2023. Because the date is a Sunday, Board action is necessary.
- Sue Martin, on behalf of Wyldlife Youth Group, is requesting use of the Middle School Gym on April 2, 2023. Because the date is a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization requests as presented.

10.e. Recommended Approval of Capital Project Fund Payments

The following invoices are for payment within the Capital Project Fund:

- El Associates - \$1,000 - Invoice P10000015297 - Feasibility Study
- Stouffer Mechanical Contractor - \$6,875 - Invoice 6417 - High School Hot Water Project

The administration recommends the Board of School Directors approve the invoices to be paid from the Capital Reserve Project Fund.

10.f. Recommended Approval for an Addendum to the ESS Northeast, LLC Agreement

Mrs. Jeanne Temple, Interim Superintendent, has reviewed the [Addendum](#) to the ESS Northeast, LLC Agreement for Substitute Teacher Incentive Pay for the 2022-2023 school year.

The administration recommends the Board of School Directors approve the Addendum to the ESS Northeast, LLC Agreement as presented.

10.g. Recommended Approval of the Baseball Backstop Project Contract Proposal

The Big Spring School District authorizes [Contract # KPN202001-02](#) in the amount of \$ 50,835.00 for the proposed Baseball Backstop Project presented during the Buildings and Property Committee Meeting on March 6, 2023 which will be funded by the Baseball Team Student Activity Account.

The administration recommends the Board of School Directors approve the contract as presented.

11. New Business - Information Item

11.a. ESS Staffing Update

Dr. Abigail Leonard, Director of Special Education, has provided the following ESS Staffing Update:

- Amanda LaVana to serve as Direct Care Paraprofessional at Oak Flat Elementary School beginning March 13, 2023 to replace Courtney Graf.

12. Board Reports

12.a. District Improvement Committee - Mr. Fisher and Mrs. Webster - Next Meeting: April 20, 2023

12.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle - Next Mtg: May 17, 2023

12.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle

12.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle -
Next Meeting: May 1, 2023

12.e. Finance Committee - Mr. Deihl, Mr. Over, Mr. Piper, and Mr. Myers

Next Meetings: March 20, 2023 April 17, 2023 May 15, 2023 June 5, 2023

12.f. South Central Trust - Mr. Deihl - April 5, 2023 @ 9AM - Executive Committee Meeting

April 26, 2023 @ 3PM - SCT Full Board Meeting (Mr. Deihl, Ms. Lehman, Ms. Hetrick, Mr. Statler)

12.g. Capital Area Intermediate Unit - Mr. Swanson

12.h. Tax Collection Committee - Mr. Swanson

12.i. Future Board Agenda Items

12.j. Superintendent's Report - Mrs. Temple, Interim Superintendent

13. Meeting Closing

13.a. Business from the Floor/Board Member Comment

13.b. Adjournment - Motion to adjourn the meeting?

Meeting adjourned at _____ pm, **March 20, 2023**

Next scheduled meeting is **April 3, 2023**

Please Note:

The **June 5** and **June 19, 2023** Board Meetings will be held in the High School Auditorium as well as the **July and August** Board Meetings because of summer work at the Middle School.